

Quotations must be submitted in the bidder letterhead

Details of Requirement & Bid Submission Format

Requirement & Quotation Table

Ser.no	Item Description	Qty	Amount Per Unit Inclusive of GST (₹)	Total Value Inclusive of GST (₹)
1.	HP Desktop 280G9 (Part No: D43YBAT) 13 th Generation Intel® Core™ i3 processor, Windows 11 SL Pre-Loaded, 8 GB DDR4 RAM, 512 GB SSD Hard drive, 19.5" Monitor and 3 Years onsite Warranty	36		
2.	HP ProBook 445 35.6 cm (14) G11 Business Laptop AMD Ryzen™ 5 processor, Windows 11 Pro, 35.6 cm (14) diagonal, WUXGA, IPS display, AMD Radeon™ 660M Graphics, 16 GB DDR5-4800 RAM, 512 GB SSD Hard Drive and 3 Years onsite Warranty	1		

Scope of Work for Successful Bidder

The successful bidder shall be responsible for:

1. **Supply** – Deliver brand new **HP Desktops**, genuine OEM products with original manufacturer warranty.
2. **Installation** – Set up and configure all systems with licensed **Windows 11 Professional OS** and required drivers.
3. **Testing** – Ensure proper hardware and software functionality before handover.
4. **Warranty Support** – Provide a minimum of **3 years of onsite warranty** and coordinate with OEM for service support.
5. **Delivery** must be completed within **15 days** from the date of Purchase Order (PO), and the vendor must ensure delivery and installation at The Lawrence School, Lovedale, **without extra charges**.

Declaration

We hereby certify that:

1. The quoted prices are inclusive of all applicable taxes (including GST), duties, freight, insurance, installation, and any other charges up to delivery and installation at The Lawrence School, Lovedale.
2. All items offered are genuine OEM products with original manufacturer's warranty.
3. The delivery and installation shall be completed within **15 days from the date of the Purchase Order (PO)**.
4. The on-site warranty for all supplied items shall remain valid for a minimum of **3 years**.

Authorized Signatory: _____

Name & Designation: _____

Seal & Date: _____