



**The Lawrence School, Lovedale**  
**159<sup>th</sup> Founder's Day Celebrations**  
**22<sup>nd</sup> and 23<sup>rd</sup> May, 2017**

**GUIDELINES FOR  
PARENTS/OLs/GUESTS**



## Guidelines for Parents / OLs / Guests

A very warm welcome to you at the 159<sup>th</sup> Founder's Day Celebrations of The Lawrence School, Lovedale.

Nestled in the misty blue hills of the Nilgiris, the School Campus is a marvellous and unique ecological space for children to live, to learn and to enjoy themselves. The joy of parents meeting children will permeate the campus and also gives you the opportunity to interact with fellow parents and the entire school community. While you are with us, we would like to make your visit a memorable experience. You would help us organise a wonderful and successful Founder's Day 2017 by following the guidelines given below.

1. Kindly register yourself at the **Reception Counter for parents / OLA Counter** near the Security Gate and collect the photo ID cards. Do not forget to register your guests as well. Kindly keep the photo ID card with you. The security personnel will check the photo ID cards at the Reception Counter and anywhere on the campus on the 23rd of May.
2. You must collect your lunch coupon at the Reception Counter and retain it till lunch is served.
3. The ID card issued is valid only till 23rd May, 2017. You are therefore requested to return the ID card to the Security on your way out, on 23rd May, 2017.
4. We have stepped up security measures to ensure that you and your children are safe. Kindly cooperate with the procedures followed by the security personnel.
5. Vehicle parking areas have been demarcated. Volunteers will guide you to the respective parking lot. Parents will park at the Elementary School area, Principal's Line and Welbeck Estate road. Old Lawrencians will park at the Pichkani Flats. Self driven vehicles may be parked in front of the Junior School and Prep School on first-come-basis. **However, the vehicles parked in front of the Junior School and Prep School**

can be taken out only at the end of the days' programme. OL batches coming in mini buses will park in the Junior School Garage area.

6. A **shuttle service** to the School campus is available at respective parking areas.
7. **Emergency Medical Services** are available at the School Hospital.
8. Help is just a call away. In case of an emergency, please contact Mr. Jaswant Singh Sisodiya on **948945225** or Mr Kuldeep Singh on **9487429209**.
9. The School is a temple of learning. Hence, it is a **NO PLASTIC, NO SMOKING and NO ALCOHOL Zone**.
10. Washrooms/toilets are available at various places around the campus – behind the Staff Club, behind the ABC (ladies and gentlemen), Science Block (ladies), Kitchen Square (gentlemen), Senior School Nilgiri Dorm (gentlemen), Junior School Academic Block, Prep School staff room, near Sumeru dorm at Prep School, the Boys' washroom in Senior School, at Girl School (Ladies). Temporary toilets are located at the Senior School Lawns, behind the Staff Club and near the Prep School.
11. Please help us to keep the school clean. **Please use appropriate dust bins/trash cans designated as degradable waste and non-degradable waste** provided at various places around the campus to facilitate the School's **Green Initiative** drive.
12. Drinking Water Points have been set up at various places around the campus. There are 6 such points on the **Lawn** in front of the Main School Building, 2 on the side lawns, 4 at the **'Echoing Greens'** near the Science Block, 2 points at the parking lots (one each at the **Elementary School Verandah** and the **Pichkani Flat**). Other points are placed at the **Reception, Y Junction ('May I Help You' Counter), Junior School Complex, Art block, Prep School, Girls' School** and outside the ABC.

13. Your children and their teachers have worked hard to organize and put up the various programmes for you. Please **switch off your cell phones** during all indoor programmes.
14. Seats at various venues, where functions are held, may be occupied on a first-come-basis. However, there are a few seats kept reserved for **Special Invitees**. Please help us honour our commitment to them.
15. Kindly be seated at least 15 minutes before the commencement of any programme. Children below 10 years need your special attention and hence you may keep them with you, outside the Large Hall. There will be video coverage of the events in the Large Hall which will be projected on one large LED Screen placed in the lawn, for your convenience.
16. (a) Food stalls have been placed in Prep School and Girls' School Flats. These will be open from 01:00 pm to 05:30 pm on 21<sup>st</sup> May, 2017 and from 09:30 am to 05:30 pm on 22<sup>nd</sup> and 23<sup>rd</sup> May, 2017. Snacks are available for parents and visitors on payment. **However, food must not be carried to or consumed at any of the event venues .**  
  
(b) Kindly note that your **drivers/attendants are not permitted to enter the campus**. This is to avoid overcrowding. Your drivers/attendants can have tea, snacks and meals on payment, in the Support Staff Canteen at the Elementary School area, which is also one of the car parking spaces.
17. Your children, who are students here, have to be within the campus on both days. You will be causing their Housemasters/Housemistresses much worry and anxiety if you take them out of campus during the course of the two-day celebrations. They will be with you when the exeat is issued by the Housemasters/Housemistresses after the 'Beating Retreat' on 23<sup>rd</sup> May, 2017. Prep School and Junior School students may leave after the Parade on 23<sup>rd</sup> May, 2017. Exit for vehicles of Prep school students is from the rear gate of the Prep School.



18. The lunches hosted in School on 22<sup>nd</sup> and 23<sup>rd</sup> May, 2017 are for parents, OLs and guests only. Children are given pocket money for meals at the Pagal Gymkhana. We solicit your help in sending your children back to their respective schools as per instructions/schedules given to them by their respective Housemasters/Housemistresses and MICs. Roll Call timings for students on 22<sup>nd</sup> and 23<sup>rd</sup> May, 2017 are as follows :-

School	Venue	Time
Prep School	Prep School	12:15 pm
Junior School	Junior School	
Girls' School	Science Block	
Senior School	Skating Rink	

19. The dormitories are private living spaces for students and must be respected. Hence, the dormitories are out of bounds for parents, OLs and guests.
20. Leave the photography and videography to us. We have engaged the services of professional photographers and videographers who will cover all the events. Orders for photographs and video CDs/DVDs will then be placed, on the request of your child, by the Housemasters/Housemistresses.
21. Parents may buy books for their children at the Scholastic Book Exhibition organised in the Junior School. Venue : IX B and IX C on the 21<sup>st</sup> and 22<sup>nd</sup> of May 2017.
22. All visitors are requested to maintain silence and respect the event and the effort behind it.

**23. Kindly follow the following special instructions on 23rd May, 2017:**

- (a) You are requested to carry a School issued photo ID card and any one Government issued ID card to facilitate your entry into the campus.
- (b) No hand bag, briefcase, paper, camera, transistor, digital diary, arms, ammunition, binocular, mobile phone or any other electronic gadgets are allowed. We request you to keep them in your car /place of stay.
- (c) There will be a security check before you enter the venue and if you are in possession of any such items mentioned above, your entry to the venue will be restricted. You are requested not to move out of the venue till the Chief Guest leaves the venue.
- (d) Parents, OLs and guests are requested to be seated for Trooping the Colour by 12:00 noon.
- (e) Your cooperation and adoption of the guidelines will help us to have a safe and successful 159th Founders Day Celebration.

It is another year gone by at The Lawrence School, Lovedale. We have grown from strength to strength with honour and pride. The completion of 159 years propels us to an exciting future and the journey continues...



**Tuesday, 23.05.2017**

09.30 am to 11.30 am	:	<b>'Kaleidoscope'</b> – Variety Entertainment Large Hall
11.00 am to 11.45 am	:	<b>High Tea</b> Parents and OLs Front Lawn  Guests and Invitees HM's residence
12.00 noon	:	Parents and OLs to be seated at the Top Flats for 'Trooping the Colour'
01.00 pm	:	<b>'Trooping the Colour'</b> Top Flats
02.15 pm	:	<b>'Prize Giving Ceremony'</b> Top Flats
03.00 pm	:	<b>Lunch</b> Members of the Board, Guests, Staff and Senior Students Senior School Dining Hall  Parents and OLs Front Lawn
05.30 pm	:	<b>'Beating Retreat'</b> Top Flats

**VENUE FOR 'SPECTACLE 2017' - EXHIBITIONS****22<sup>nd</sup> May, 2017****09:30 am to 11:30 pm****Senior School**

<b>Sr.</b>	<b>Exhibition</b>	<b>Venue</b>
1.	Handloom Weaving	XII C
2.	Sports	XI A and XII A
3.	Computer	Computer Lab
4.	Photography	XI C
5.	Robotics	X B
6.	Science	XC
7.	Mathematics	X D
8.	Humanities	X A
9.	Art	Art Room (Art Block)
10.	Sculpture	Sculpture Room (Art Block)
11.	Pottery	Sculpture Room (Art Block)

**Prep School**

<b>Sr.</b>	<b>Exhibition</b>	<b>Venue</b>
1.	Art, Sculpture and Pottery	Prep School Large Hall
2.	Craft	V C
3.	Science	Prep School Science Lab
4.	Mathematics	Yoga Room

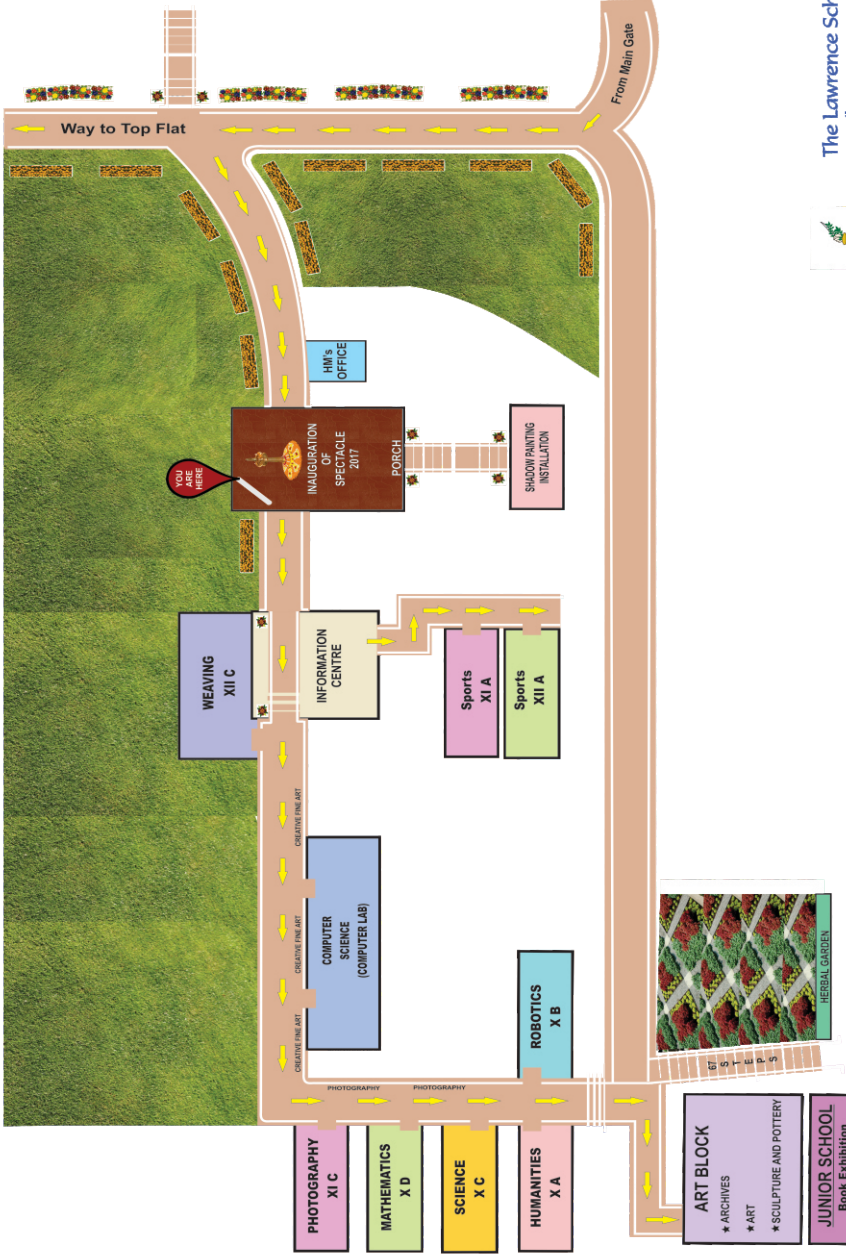
**Junior School**

<b>Sr.</b>	<b>Exhibition</b>	<b>Venue</b>
1.	Science	Junior School Science Lab
2.	Mathematics	VIII A

**PREP SCHOOL**  
 Art, Sculpture, Pottery  
 Exhibition  
 Venue : PS Large Hall  
 Craft Exhibition  
 Venue : V C  
 Science Exhibition  
 Venue : Science Lab  
 Mathematics Exhibition  
 Venue : Old Piano Room



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**Campus Map with Location of Exhibitions**



**ART BLOCK**  
 \* ARCHIVES  
 \* ART  
 \* SCULPTURE AND POTTERY

**JUNIOR SCHOOL**  
 Book Exhibition  
 Venue : Class IX, B, IX C  
 Science Exhibition  
 Venue : Science Lab  
 Maths Exhibition  
 Venue : VIII A

